

WEST END FIRST SCHOOL

STRATEGIC POLICY AND DIRECTION COMMITTEE

TERMS OF REFERENCE – REVIEWED NOVEMBER 2021

Membership: The Panel for the Committee shall consist of six Governors, however when meeting as a Hearing Body or Appeals Panel this will have only three Governors.

Quorum: The Quorum must be three governors

Chair: To be agreed by the committee.

Clerk: To be appointed by the committee.

Frequency of meetings: As required but no less than once each term.

CURRICULUM DUTIES

Review those Curriculum Policies which require approval by the Governing Body as and where appropriate.

Make recommendations to the governing body on the arrangements for collective worship and the provision of religious education.

Make recommendations to the governing body on the policy for the provision of sex education and the delivery of PSHE in school.

Advise the Governing body on arrangements required for pupils with special educational needs.

Consider complaints relating to the curriculum and to advise the governing body (Hearing Body)

SCHOOL IMPROVEMENT DUTIES

Annually review the School Improvement Plan and advise the Governing Body on priorities for the key areas.

Analyse data relating to the school's performance and to agree targets for pupil achievement.

Monitor and evaluate pupil progress, in all subjects and to review regularly subject policies.

Succession Planning.

POLICY REVIEW DUTIES

Decide which policies may be delegated to the Headteacher for review and implementation.

Undertake a cyclical review of most statutory school policies; agreeing changes and making recommendations to the governing body in areas that may not be delegated.

Policies include, but are not restricted to:

- Leave of Absence
- Child Protection
- Anti Bullying
- Admissions

APPEALS

Hear appeals against a decision made by another committee of the Governing body. This will include appeals over capability or disciplinary action, dismissal and pay (Appeals Panel) (excluding support staff grading issues).