

A black spiral-bound notebook is shown from a top-down perspective, lying on a dark wooden surface. The notebook's cover is a solid black. On the left side, the silver-colored metal spiral binding is visible. In the center of the cover, there is a teal-colored banner with a slightly textured, paper-like appearance. The banner has a small, rectangular piece of yellow paper with a gold star pattern attached to its top edge. The text "All your paperwork Explained...we hope" is written in a white, casual, handwritten-style font across the banner. On the right side of the notebook, a piece of light brown twine is tied into a bow, with the ends of the string hanging down.

All your
paperwork
Explained...we hope

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Here goes!



You may want to wait until you have received your pack to go through this e-book. As this will explain the essential paperwork. There is quite a lot of paperwork to complete but we will go through it with you.

Legally we should have the paperwork in place before you child starts in September. Mrs Markham-Lee would be really grateful if you could have your paperwork completed and returned to the school office by 2nd July.

This will allow her time to add the children onto the system in advance.



1. Admissions Form

contains the
emergency contact
details in case of
accidents

We must have at least
2 emergency contact
details for your child

Please keep mobile
numbers up to date

Medical

information

If your child has
any on-going
medical needs

who will collect

your child

We will only let
your child go
with people on
this list
unless you tell us
otherwise
Please update if
needed

collection security

password

If you could decide on a
secure word, which we
will ask adults collecting
your child to tell us if we
don't recognise them
Don't forget to tell them
it before they collect!

The form is titled "West Bedfordshire Early Years Partnership Conditional Admission Registration Information". It includes sections for:

- CONTACT DETAILS:** Name, Address, Phone, Email, and a section for the parent's signature and date.
- EMERGENCY CONTACTS:** A table with columns for Name, Relationship to Child, and Phone Number, with space for two contacts.
- PEOPLE WHO CAN COLLECT YOUR CHILD:** A table with columns for Name, Address, Phone, and a section for the parent's signature and date.
- ADDITIONAL INFORMATION:** A section for the parent to provide any other relevant information, such as allergies or medical conditions.

2. consent Form

West Bedfordshire Early Years Partnership Consent Form

West Bedfordshire Early Years Partnership
Consent Form

Name of Child (Last, First, Middle):

Parent/Guardian Name:

Parent/Guardian Address:

Parent/Guardian Phone Number:

Parent/Guardian Email Address:

I consent to the following:

Us to use your child's photographs in various places, such as the website, on displays etc.	<input type="checkbox"/>
Us to take your child out into the local area	<input type="checkbox"/>
Us to change your child if they have a toileting accident	<input type="checkbox"/>
Us to apply sunscreen in the summer	<input type="checkbox"/>

Signature of Parent/Guardian:

Date:

Consent for the Provision of Personal Care

I consent to the following:

Us to use your child's photographs in various places, such as the website, on displays etc.	<input type="checkbox"/>
Us to take your child out into the local area	<input type="checkbox"/>
Us to change your child if they have a toileting accident	<input type="checkbox"/>
Us to apply sunscreen in the summer	<input type="checkbox"/>

Signature of Parent/Guardian:

Date:



Tell us if you want to allow:-

- Us to use your child's photographs in various places, such as the website, on displays etc.
- Us to take your child out into the local area
- Us to change your child if they have a toileting accident
- Us to apply sunscreen in the summer

Without your consent we will be unable to do this.

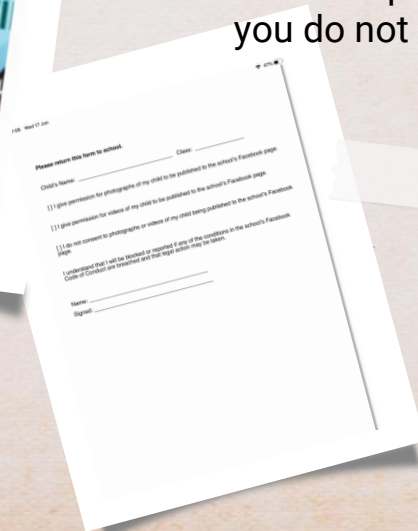
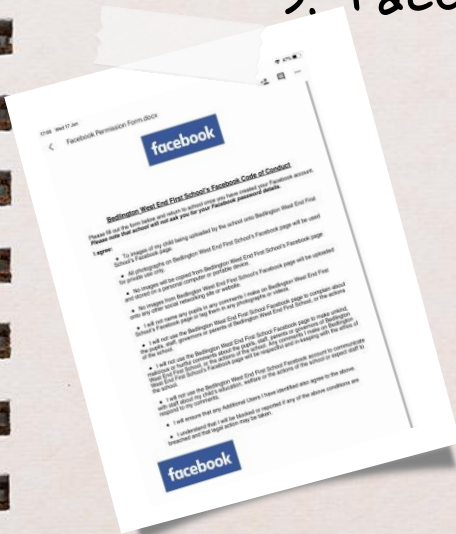
3. Facebook Agreement And code of conduct

consent

Let us know whether you agree to your child's photograph being posted on Facebook or not. We will not post your child if you do not consent.

code of conduct

Information about what you may and may not do with any facebook posts.



4. How to follow us on Facebook

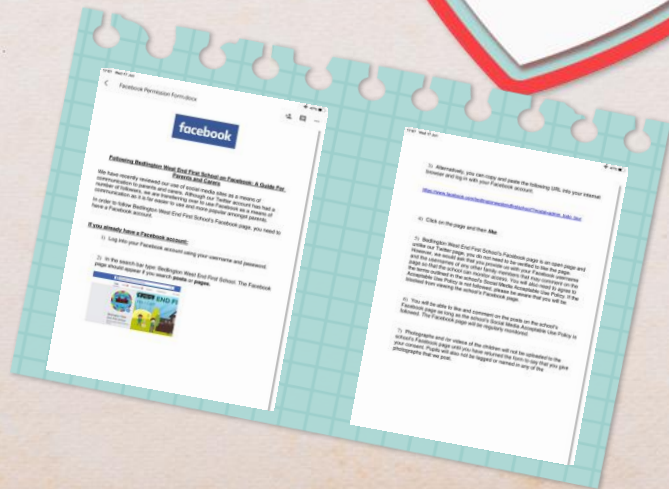


Love

what do we post?

Photographs and information about:-

Special events
Celebrations of learning
Parent Information e.g. keeping
your child safe online
Learning activities for children
Reminders
Links to useful sites



5. Tapestry Information

Information

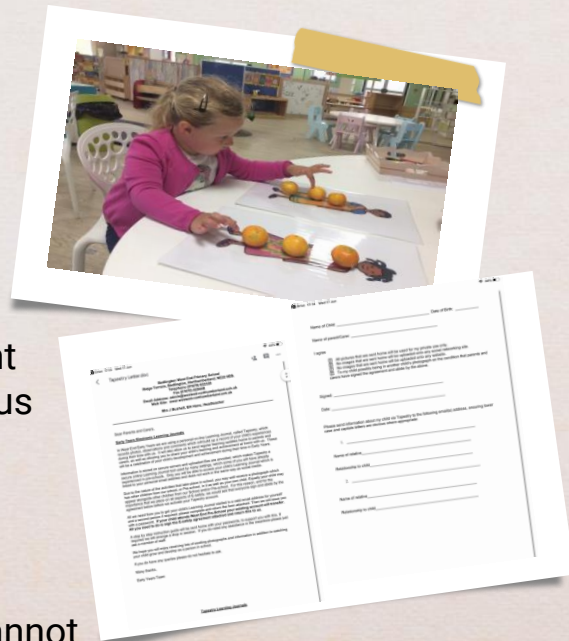
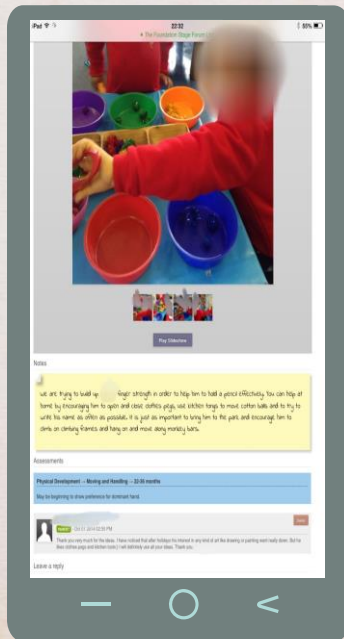
We have added one person but if you would like a second adding please let us know

Agreement

Please sign the agreement for use and return this to us for our records

updates

Please let us know if you cannot access it or you change email address



6. Tapestry observations

Observations may be:-

Short - a photograph with a few lines and an assessment (As and When)

Focus observations - slightly longer narratives with a photograph and linked assessments (Half-termly)



TAPESTRY
ONLINE LEARNING
JOURNAL

A note of caution

Please don't put important messages on Tapestry as staff may do this outside of school time and may not check it daily, so we may miss it.

What do we post on Tapestry?

Photographs, a written commentary and linked assessments.

- Individual
- small groups
- whole group



Usually the observation is a key moment when your child does something new in their learning. Please like, comment or even better tell us if your child is repeating this at home.

It may also be a celebration of learning or guidance for you. It's yours to download and keep at the end of Reception.

7. Pre-order Form For Lunch

17:09 Wed 17 Jun
Lunch Ordering Letter.doc

**NORTHUMBERLAND
COUNTY COUNCIL**
Bullington Road East Primary School
Ridge Terrace, Bullington, Northumberland, NE22 4EG
Telephone 01670 822228
Fax 01670 822228
Email Address: catering@northumberland.nhs.uk
Web Site: www.northumberland.nhs.uk
Mrs J Bushell, BA Hons, Headteacher

Dear Parents/Guardians

Pre-Ordering School Meals

If you wish to order your child's school meals in advance from home, please complete the attached form and return it to school as quickly as possible. When your account has been set up an email will be sent to you with your login details from 'Live Kitchen'.

Children in Reception are all entitled to Universal Free School Meals (UFSM). However, children in Nursery must pay for their meals at £2.00 per day.

Any child who has not provided their school meal from home, will do so each morning in school with their class teacher. We would encourage parents of the Reception children to choose their meals from home and you will be guaranteed your child will have a meal every day.

Parents of Nursery children should all register for home ordering as the children will not all be with us during the morning to provide their lunch.

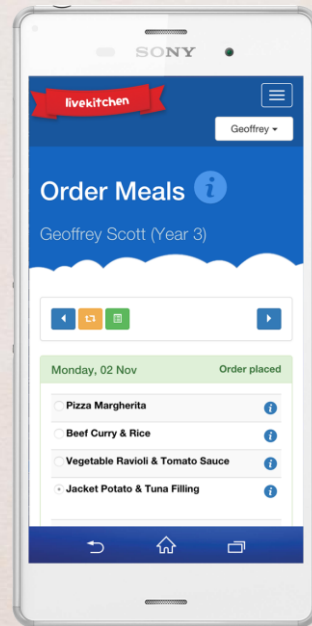
Kind regards
J Bushell
Mrs J Bushell
Headteacher

School Meal Pre-Ordering Registration Form

Child's Name: _____
Class: _____
Parent's First Name: _____ Parent's Surname: _____
e-mail address (please write clearly): _____



*Our lunch is cooked in the school kitchen.
Our provider is Dolce.
There is usually a choice of four meals
The menu changes termly
You can discuss these with your child and order them
online via School Grid
If your child is having lunch in the Nursery you need
to order online. These do need to be paid for at a
cost of £2.00 per meal.
If your child has any special dietary needs Mrs
Dolby our kitchen manager is always happy to
discuss these.
Alternately your child may bring a packed lunch if
they stay for the full day.*



online ordering

8. Data collection

The Department for Education requires that all schools record the following information for a child:-

1. Nationality
2. First language
3. Country of birth
4. Ethnic group

Drive 17:05 Wed 17 Jun

NORTHUMBERLAND COUNTY COUNCIL

Bedlington West End Primary School
Ridge Terrace, Bedlington, Northumberland, NE22 6EB.
Telephone: (01670) 822328
Fax: (01670) 823445
Email Address: admin@westend.northumberland.sch.uk
Web Site: www.westend.northumberland.sch.uk
Mrs J Bushell, BA Hons, Headteacher

Dear Parent/Carer

DATA COLLECTION

The Department for Education requires that all schools record the nationality, ethnic background, first language and country of birth of all pupils. Please could you complete the details below and return the form to school.

Child's Name: _____ Class: _____

Nationality (as on passport/EEA Identity Card/official document) _____

Multiple Nationality (Dual Nationality if applicable) _____

Country of Birth (e.g. Scotland, France, Pakistan etc.) _____

First language is the language your child heard first as a baby. It will be a language they still have contact with at home or in the community, even if they usually speak English now.

Child's First Language _____

Any Other Language you use to Speak to your Child _____

Child's Ethnic Group (please tick one box)

White:		Asian or Asian British:	
White - British	{	Indian	{
White - Irish	{	Pakistani	{
Traveller or Irish Heritage	{	Bangladeshi	{
Any other White Background	{	Any other Asian Background	{
Cypriot/Roma	{		

- 2 -

Mixed/Dual Background:

White and Black Caribbean	{	Black or Black British:	
White and Black African	{	Black Caribbean	{
		Black African	{

9. Early Years Pupil Premium Eligibility

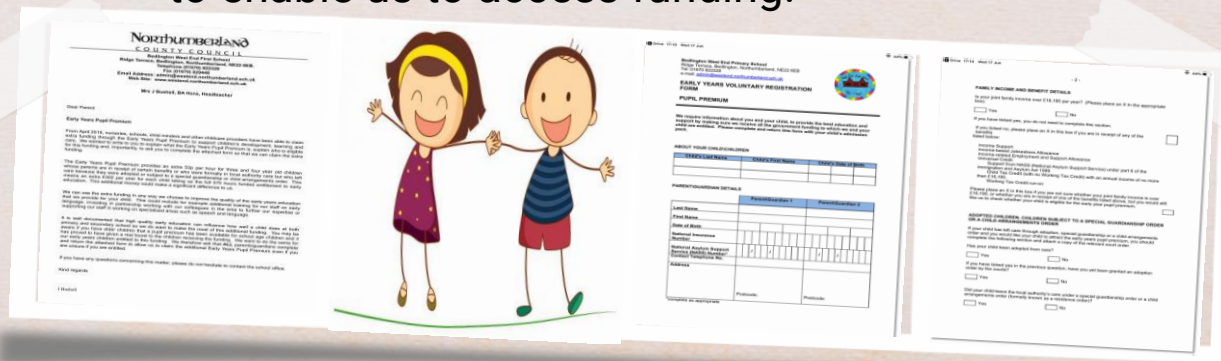
Your child may be entitled to Early

Years Pupil
Premium if...

...you are in receipt
of certain benefits

We would like to ask that you complete the form whether you feel you are eligible or not in order to enable us to access funding.

...your child is adopted, has ever been looked after or has a special guardianship order.



10. What Happens To The Information

What happens to the information:-

The information will be used by Northumberland County Council to confirm receipt of the benefits. They will check benefit data from HMRC and DWP.

Drive 17:14 Wed 17 Jun - 3 -

HOW THE INFORMATION IN THIS FORM WILL BE USED

The information you provide in this form will be used by the local authority to confirm receipt of one of the listed welfare benefits. They will do this by checking out of work benefit data provided by HMRC and DWP. We would like you consent to make this check. Once this is confirmed, the local authority can decide how much money your child's nursery will receive. You are free to withdraw your consent so that your details are not used in the future. Whether you use this scheme or not, it will not affect any of the benefits you may be entitled to.

Children who have been adopted from care or are subject to a special guardianship order or a child arrangements order.

Eligibility will be based on your declaration that your child was formally a looked after child and on the evidence of their status s.p. a copy of the relevant order. The local authority will decide whether your child's nursery is eligible for extra funds through the early years pupil premium. **This form and a copy of the relevant order should be returned to your child's school.**

DECLARATION

The information I have given on this form is complete and accurate. I understand that my personal information is held securely and will be used only for local authority purposes.

I agree to the local authority using this information to enable my child's school to claim the early years pupil premium for my child.

Signature of Parent: _____ Date: _____

Registering could result in extra funding for your child's school.

Registering could provide up to an extra £300 for your child's school to fund valuable support like extra training or resources to help raise the quality of your child's early education.

We are committed to ensuring that the personal and sensitive information that we hold about you is protected and kept safe and secure, and we have measures in place to prevent the loss, misuse or alteration of your personal information.

We will use the information you provide to assess entitlement to early years pupil premium.

Benefits for you

Free milk when your child is 5

Free music tuition

A free jumper or cardigan if
you are successful

Free school meals at Year 3

Benefits for us

Additional funding to support
the children's learning,
development and care.
(up to £302 per year)

11. Benefits of Pupil Premium Funding

12. Funded Places For 3 And 4 Year olds

Your child may be entitled to funded childcare places.

Government States that eligibility depends upon :-

- If you are working
- How much you earn
- Your child's circumstances
- Your nationality

NORTH KENTUCKY LAND

Environmental Claims Register

Regional Coordinator for E-Claims & New Site Environmental Review

1. **General Info**

Client & Project Name:	Client Contact Information:
Name by which the client is known (if different from above):	
State of Work:	Project Name:
Address:	County:
Project Purpose:	Project Description:
Project Start Date:	Project End Date:
Site Preparation:	Project Status:
Site Preparation:	Project Status:

2. **Available Data for Client (during or before their closure)**

Available Data:	Available Data:
Available Data:	Available Data:
Available Data:	Available Data:
Available Data:	Available Data:
Available Data:	Available Data:

3. **Notes and observations:**

4. **Comments:**

5. **Comments:**

6. **Comments:**

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100. **Comments:**

[illegible][illegible]

Information For 30 Hours Funded Places

www.childcarechoices.gov.uk



You can find out more about funded places from this website
or you may want to contact
Mrs Markham-Lee on 822328 if you need any help.
Funding needs to be secured **before** the start of each term.



Hopefully
that was all
clearer than
mud!

uniform orders

If you haven't already ordered any new uniform you would like. The order needs to be done as soon as possible.

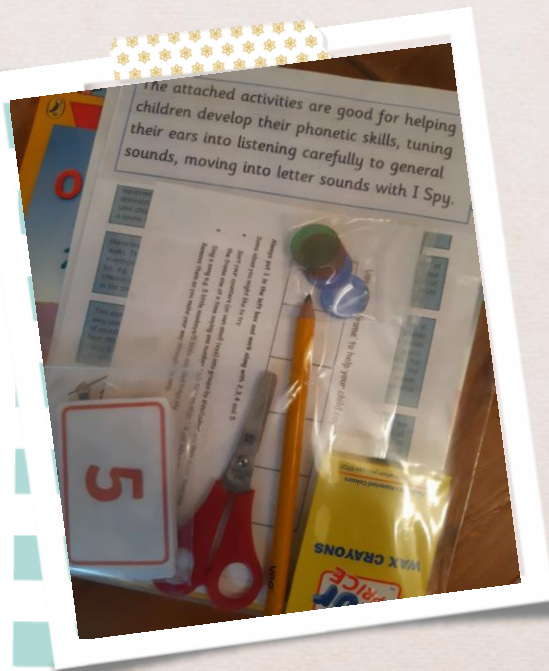
You can call Mrs Markham-Lee to place an order on 822328.



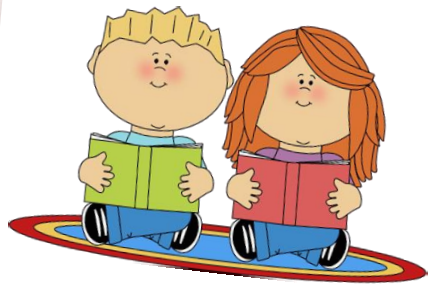
children's Packs

We didn't want to leave out the children so we are also giving them their own pack too!

There are tips and resources to support their development in the Prime areas.



A Little and often is
the best advice



Activities

We don't intend
that you do
every activity,
rather it is a
resource to give
you ideas or to
dip into when
supporting your
child to develop
skills in a
particular area

The activities reflect the
development of the foundations
a child needs to base all future
learning on:-

- Speaking, listening &
understanding
- Having good hand-eye control
- Self care skills
- Phonics skills
- Literacy & Numeracy



Speaking & listening

Activities to support language development

Phonics

Activities to support your child to develop listening skills and sound discrimination

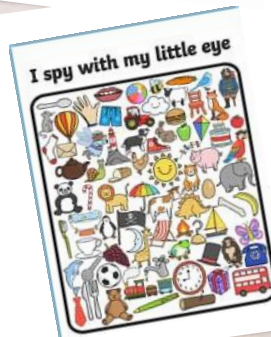
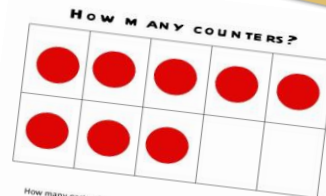
Motor control

Cutting and pencil control activities

Maths

Number activities, counting and recognising numbers

Activities





Help!

*If you need any help at all with the paperwork you can contact Mrs Markham-Lee on 822328 or email at Admin@westend.northumberland.sch.uk
We are also happy to help during the drop-in sessions, when you collect your packs.*